

PARTNER WORK

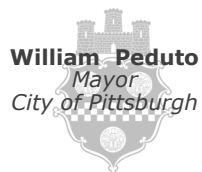
The Workforce Development Board for the Pittsburgh Area



Building a thriving workforce for the Pittsburgh region.

Board of Directors' Briefing Book

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David Malone
Chair



BOARD OF DIRECTORS

David J. Malone, Chair
 Chairman and CEO, Gateway Financial

Acklin, Kevin
 Vice President and Chief Counsel
 Pittsburgh Penguins

Allen, Will
 Managing Partner
 Nascent Group Holdings

Barcaskey, Richard
 Executive Director
 Constructors Association of
 Western PA

Belechak, Joseph
 Principal
 Accenture

Bell, Natalie
 Director, Talent Acquisition-
 Recruitment Service Delivery
 UPMC

Bullock, Dr. Quintin
 President
 Community College of Allegheny
 County

Camino, Chris
 Americas Leader, Strategic
 Customer Engagements
 Amazon

Caplan, Debra
 Executive in Residence
 The Forbes Funds

Casoli, Rich
 Chief Operating Officer and Vice
 President of Business Operations
 and Development
 Beemac Trucking

Cherna, Marc
 Director
 Allegheny County
 Department of Human Services

Cooper, Mary Frances
 President and Executive Director
 Carnegie Library of Pittsburgh

Coplan, David A.
 Executive Director
 Human Services Center Corp.

Croft, Tom
 Executive Director
 Steel Valley Authority

Ellsworth, Laura
Partner4Work Vice Chair
 Partner-in-Charge of Global
 Community Service Initiatives
 Jones Day

Gittlen, Ike
 Representative
 United Steelworkers

Harris, Carey
 Chief Executive Officer
 Literacy Pittsburgh

Katona, Marci
 District Administrator
 Office of Vocational Rehabilitation

Kelly, Darrin
Partner4Work Secretary
 President
 Allegheny/Fayette Central Labor
 Council, AFL-CIO

Lane, Majestic
 Deputy Chief of Staff, Office of
 Mayor William Peduto
 City of Pittsburgh

Massaro, Steve
Partner4Work Treasurer
 President
 Massaro Construction Group

McLaughlin, Caitlin
 Executive Vice President, Director
 of Talent Lifecycle
 PNC

Melcher, Tom
 Business Manager
 Pittsburgh Regional Building Trades
 Council

Mendoza, Brandon
 Executive Director
 NAIOF Pittsburgh

Nobers, Jeff
 Executive Director
 Builders Guild of Western PA

Pipitone, Scott
 President and CEO
 Pipitone Group

Pollard, Joshua
 President and CEO
 Omicelo

Rendulic, Mark
 Market President
 Citizens Bank

Rupert, Duke
 Chief Operating Officer
 Allegheny General Hospital

Staszko, Frank
 Assistant Regional Director
 PA Department of Labor and
 Industry, Bureau of Workforce
 Partnerships and Operations

Thomas, John
 Chief Financial Officer
 ECHO Realty

Topoleski, Linda
 Vice President, Workforce
 Operations and Programs
 Allegheny Conference on
 Community Development

Washington, Dr. Nancy
 Director, Allegheny Housing
 Rehabilitation Corporation

Williamson, Sam
 Chair
 Urban Redevelopment Authority
 Western PA Area Leader, 32BJ
 Service Employees International
 Union

PARTNER4WORK (P4W) Board of Directors' Meeting
8:30 to 9:30 a.m. May 1, 2020

Via Google Hangouts meet.google.com/jvx-qkqn-ygq; 1-567-281-8066; 727 669 581#

1. WELCOME AND CALL TO ORDER *Dave Malone, Chair*

2. CONSENT AGENDA ITEMS *Dave Malone*
 - APPROVE: Minutes from the April 17, 2020, Board of Directors meeting
 - ACCEPT: \$100,000 from the City of Pittsburgh in Community Development Block Grant funds
 - ACCEPT: \$466,123 in additional Rapid Response funding to support infrastructure and staff capacity improvements at PA CareerLink Allegheny County
 - ACCEPT: \$30,000 from CareerWorks to support the BankWork\$ training program
 - ACCEPT: About \$400 from Google received through online donations

3. GENERAL BUSINESS
 - a. AUDIT/FINANCE COMMITTEE *Kristin Kramer*
 - I. APPROVE: The 990 submission for TRWIB, Inc., and Regional Workforce Collaborative
 - B. PROGRAMS *Susie Puskar*
 - I. Adult Programs
 - II. Youth Programs including Learn & Earn

4. COVID-19 COALITION PLANNING AND PROGRESS

5. OTHER BOARD BUSINESS

6. OPEN FORUM AND PUBLIC COMMENT PERIOD
Individual speakers limited to three (3) minutes

7. ADJOURNMENT

Minutes of Partner4Work Board of Directors' Meeting

Zoom Meeting (recorded and available at YouTube)

8:30 a.m. April 17, 2020

Board Members Present

Acklin, Kevin
Allen, Will
Belechak, Joseph
Bell, Natalie
Bullock, Dr. Quinton B.
Camino, Chris
Caplan, Debra
Cherna, Marc
Cooper, Mary Frances
Coplan, David
Ellsworth, Laura
Gittlen, Ike
Harris, Carey
Katona, Marci
Kelly, Darrin
Lane, Majestic
Malone, David
McLaughlin, Caitlin
Mendoza, Brandon
Nobers, Jeff
Pipitone, Scott
Rendulic, Mark
Staszko, Frank
Topoleski, Linda
Washington, Dr. Nancy
Williamson, Sam

Board Members Absent

Barcaskey, Rich
Casoli, Rich
Croft, Tom
Massaro, Steve
Melcher, Tom
Pollard, Joshua
Rupert, Duke
Thomas, John

Guests Present

Acosta, Richard (Grant Associates)
Burstein, Joel (Keep It Simple Workforce Development)
Haggerty, Ryan (Work Hard Pittsburgh)
Higgins, Kiara (Dynamic Workforce Solutions)
Nestor, Jennifer (Labor and Industry, Oversight Services)
Roger, David (Hillman Family Foundations)
Stanboro, Sean (PA CareerLink/ResCare)
Wool, Liana (Grant Associates)

Staff Present

Buford, Earl
Herrera, Jasmine
Kramer, Kristin
Moore, Dillon
Mills, Jack
Pajewski, Jennifer
Puskar, Susie

Board Meeting Minutes (continued)

The meeting opened at 8:33 a.m. with roll call. A quorum was present. Staff and guests were asked to acknowledge their participation in the chat feature. The Minutes from April 3, 2020, Board meeting were approved as presented.

COMMUNITY INTELLIGENCE, IMPACT, ADVOCACY, AND DECISION-MAKING AMID COVID-19 CRISIS

Board Chair Dave Malone turned the floor to **David K. Roger, president of Hillman Family Foundations, for a conversation on the response of the philanthropic community to the COVID-19 pandemic.**

Mr. Roger discussed:

The region's philanthropy quickly mobilized to establish the emergency action fund, responding immediately to health and safety matters and quickly distributing \$2 million to the community. In short order, funders will focus on efforts to restart the economy. Later this summer, Mr. Roger expects attention to turn to structural recovery with the expectation that there will be significant economic damage across the region. The philanthropic community expects and desires a civic recovery coalition to be established with broad representation to include workforce and economic development, labor, education, business, and others. Partner4Work will play a key leadership role in that work, particularly as it relates to employment and talent. He further remarked that the community will not want to see the community return to pre-pandemic days. Issues around diversity, equity, and inclusion must be part of a long-term plan. Mr. Roger advocated for Partner4Work to take a key leadership role in assembling the coalition and organizing and aligning recovery efforts in the region.

CEO Earl Buford proposed a three-pronged approach, an immediate response, intermediate plans for the post-pandemic recovery, and a long-term strategic answer for a stronger regional economy.

In the following discussion, the board enthusiastically agreed for P4W to assume a leadership role and cautioned that the initial planning group should be small, strategic, united, and driven by philanthropy and business. Subsequent groups should be convened to align and connect efforts already underway in the community. The group discussed prioritizing lower-earning workers, displaced workers, and small MWBEs particularly hard hit. Diversity, equity, and inclusion must be part of the fabric to emerge stronger than before.

The post-COVID recovery coalition would be the focus of following board meetings, and the development of a framework would begin immediately.

Frank Staszko of Labor & Industry and Chief Program Officer Susie Puskar provided additional updates on local PA CareerLink offices. They discussed the planning and collaborative efforts of the partners to offer virtual services to job seekers and employers and post-pandemic recovery efforts.

Discussion points:

- Serving individuals now with remote eligibility.
- Serving individuals safely when facilities are permitted to reopen.
- Opening facilities in a coordinated way.
- Understanding, planning, and coordinating for individuals seeking UC services (or the dedicated phone line) within CareerLink facilities.

PARTNER WORK

On a motion by Debbie Caplan, seconded by Dave Coplan, the Board accepted \$117,228 in Rapid Response funding for Allegheny County and \$118,314 in Rapid Response for the City of Pittsburgh.

Dave Coplan, Executive Director of Human Services Center Corp. (HSCC), provided a quick overview of the organization's work and its pivot in serving young adults during the pandemic, delivering services virtually, helping individuals file for unemployment, and motivating young people through the crisis.

Mr. Coplan cautioned the board that the pandemic will have an impact on providers in terms of recruitment and outcomes. With no presence in schools and limited access to students and parents, it will be challenging for providers to collect the information necessary to enroll people in programming. He discussed how the organization is planning for the following year, such as planning for business as usual, to virtual services – virtual job tours and job shadows – and/or hybrid service delivery should schools reopen and then close due to a second wave of the virus.

He also discussed the challenges and stresses of blending funding models and the impact funding changes will have on programs and services.

OTHER BOARD BUSINESS

Joe Belechak reminded that P4W, and other decision-makers, must rely on factual data for decision making and resource allocation. Mr. Malone reminded that between the information gathered by the philanthropic community, the Allegheny Conference, and Partner4Work, data will drive all decision making.

PUBLIC COMMENT

There was no public comment.

On a motion by Dave Coplan, seconded by Deb Caplan, the meeting adjourned at 9:27 a.m.

Earl Buford
Chief Executive Officer

Matt Aelmore
Program Evaluation Manager

Jack Bailey
Database Specialist

Crystaline Barger
Manager of Youth Work Experience

Mayada Christiansen
Director of Youth
Programs

David Conway
Apprenticeship Manager

Dillon Corbridge
Data Coordinator

John Crowe
Program Coordinator, EARN Work
Ready

Kayleigh Del Cotto
Learn & Earn Manager

Ryan Dodson
Junior Accountant

Bonnie Evans
PULSE Fellow

Carolyn Ford
Contract Administrator

Nancy Frederick
Assistant Grants Manager

Julia Gagosian
Youth Program Coordinatior

Markie Harrison
Youth Program Coordinatior

Jasmine Herrera
Executive Assistant

Kristen Hochreiter
Compliance Specialist

Raihan Izimbetova
TANF Program Manager

Nic Jaramillo
Operations Manager

Katrina Kadisevskis
Adult Workforce Programs
Coordinator

Dylan Knutson
Manager of Strategic Initiatives

Kristin Kramer
Sr. Director of Fiscal

Erin Kucic
Program Manager, Adult Workforce
Services

Edgar Largaespada
Industry Partnership Manager

Sophia Leissa
PULSE Fellow

Markese Long
Community Relations Manager

Kristine Masta
Director of Development

Cory Matz
IT Specialist.

Kelly McGuire
Communications Coordinator

Jesse McLean
Youth Program Coordinator

Jack Mills
Chief Strategy and Innovation
Officer

Dillon Moore
Director of Policy

Franklin Mosley
Receptionist

Sarah Owen
Grant Writer

Jennifer Pajewski
Sr. Director of Special Relationships

Susie Puskar
Chief Program Officer

Katy Rittle
Director of Workforce Innovation

Kris Roper
Accounting Supervisor

Jonathan Ross
Compliance Specialist

Andy Smith
Director of Adult Workforce Programs

Sandy Stuhlfire
Financial Consultant

Tony Townsend
Industry Partnership Developer

Rebecca Varo
Compliance Specialist

Sharon Watkins
MUS Compliance Manager

Wendy Weiskircher
Director of Human Resources

Spencer Witt
Accounting Clerk

Eva Wright
Grants Management Specialist

PA CAREERLINK® PITTSBURGH/ALLEGHENY COUNTY SYSTEM

COMPREHENSIVE CENTERS

Allegheny East

2040 Ardmore
Boulevard
Pittsburgh, PA 15221
412-436-2225
TTY 412-271-4217

Downtown Pittsburgh

Wood Street
Commons
301 Wood Street
Pittsburgh, PA 15222
412-552-7100
TTY 412-552-7044

REGIONAL CENTERS

Alle-Kiski

1150 5th Avenue,
Suite 200
New Kensington, PA
15068
724-334-8600
TTY 724-334-8713

Mon Valley Regional

570 Galiffa Drive
Donora, PA 15033
724-379-4750
TTY 724-379-5981

Partner4Work, formerly 3 Rivers Workforce Investment Board, leads the development, integration and implementation of a world-class workforce development system in Pittsburgh and Allegheny County.

Mission

Lead the development, integration, and implementation of a world-class workforce development system in Pittsburgh and Allegheny County.

Vision

We will be a community leader, an innovator, a strong partner, inclusive, a bridge builder between human services and workforce development systems, a model workplace.

Values

We will lead with integrity; treat individuals respectfully and support all individuals in their quest for meaningful employment; be inclusive in recognizing diversity; be excellent stewards of public resources; respect employers' diverse talent needs.

Partner4Work

Centre City Tower, Suite 2600
650 Smithfield Street
Pittsburgh, PA 15222
Phone: (412) 552-7090
Fax: (412) 552-7091
www.partner4work.org

Equal Opportunity Employer

Auxiliary aids and services are available upon request. Reasonable accommodations can be made when requested in advance. Please call (412) 552-7090 or email info@partner4work.org with your request.

